

OLS EXECUTIVE BOARD MEETING
October 25, 2023
5:00 PM
Church Conference Room
MINUTES

Our Lady of Sorrows is a three-year-old through 8th grade school serving the Ladysmith community and surrounding areas since 1912. In cooperation with parents, parish, and community members, Our Lady of Sorrows School will provide a high quality educational setting in which children can grow academically, socially, physically, and spiritually. We strive to develop a better understanding of the Catholic faith within each student, as we prepare them to be confident, responsible, contributing members of the parish and community. We believe in nurturing and encouraging each student to realize his or her potential. Our Lady of Sorrows is open to families of all faiths, where as one family, we will answer the call to know, love, and serve God.

- I. **Opening Prayer** – *Fr. Papi opened the meeting in prayer. Those in attendance were Jaimie Wilk, Jessica Wiles, Dave Elliott, Fr. Papi Yeruva, and Bob Lecheler.*

- II. **Approval of August Minutes** – *The minutes of the August 23, 2023, meeting were reviewed. It was noted that the board approved via email to raise daily pay for substitute teachers from \$90 to \$115. Jessica made a motion to approve the minutes. It was seconded by Jaimie. The motion passed.*

- III. **Action Items**
 - a. Other – *There were no action items.*

- IV. **Old Business**
 - a. School Finance – *The balance sheet for the parish and school combined showed assets and liabilities in the amount of 2,060,237.87. The profit and loss report showed income of \$350,000 from the endowment. \$300,000 was used to purchase a CD at Ladysmith Federal Bank as part of the collateral for the loan on the HVAC system. \$50,000 is the annual assistance to the school. Income from tuition is \$149,095.32 compared to last year at \$133,095.32. The current balance is \$579,389.05 which includes \$350,000 from the endowment.*
 - b. HVAC Project – *The boiler system is planned for starting up by the end of the week. Classroom radiator units are not yet here. Other units are in place.*
 - c. Social Media – *Dave reported that efforts are made to update Facebook and the website. Dave will meet with Bob Krejcarek at the radio station to see how to promote the school.*
 - d. Enrollment – *There are currently 73 students. The middle school numbers are low. Dave will speak with middle school students to see if they have any friends that are interested in attending OLS. More 3K students are attending more days, making instruction more consistent.*

- e. Staffing – Staff are currently in place. Although, it would be helpful if someone could be hired to teach social studies, allowing the principal more time to attend to administrative duties. Dave is working on a list of substitutes for the aides.
- f. Curriculum – Efforts are underway to acclimate teachers to the new reading series, Wonders. A substance abuse program is being presented to the middle school students. A separate program on responsible relationships is also presented to the middle school students. Title funding is available through the public school. Title I is for students receiving special instruction in reading. Funds available are \$8,500. Title II is for training of teachers with funds available at \$3,100. Title IV can be used for most anything with \$1,400 available. A budget for title money will be developed by December 31.
- g. Tuition Payments – A letter went out to those who were delinquent on payments from last year. Some payments have come in. Dave and Bob will work on those who owe from last year who no longer have students at OLS.
- h. Fundraising – The Annual Fund Drive through OSV will take place in January. Candy bars will be arriving shortly. There was discussion about selling wreaths this year. Dave will follow up with the vendor. Jaimie is still looking into the possibility of a meat raffle. It was suggested that a promotion be made to purchase Scrip tickets for the holidays.

V. New Business

- a. Athletics – There will be a boys basketball team. There will not be a girls basketball team. Dave is hoping to provide skills practice sessions for the girls.
- b. OLS Basketball Tournament – The tournament will take place February 3 & 4 in the elementary school. Jaimie will head up the concessions. Jessica will take care of the raffle. Dave will create a spreadsheet with responsibilities and timelines. It was suggested that students help with phone calls to sell raffle tickets.
- c. School activities include each classroom filling a Box of Joy for needy students. There will be a Halloween carnival hosted by the middle school students. There will be Veteran's Day program on November 10th. Parent/teacher conferences will be held November 2nd. The first quarter ends November 3rd. Preparation is underway for the Christmas concert.
- d. The annual report to the diocese is due shortly
- e. The WRISA certification self-study takes place this year with an on-site visit.
- f. Dave will meet with law enforcement to review safety guidelines and conduct drills.
- g. A question was raised about the playground area. Dave will look into providing supervision to allow for more space on the playground.
- h. There was a brief discussion about Dave's status. Dave said he is working through some things and is feeling more comfortable with the duties of the position.

VI. Closing Prayer – Fr. Papi closed the meeting in prayer.

VII. Adjourn (Next Meeting) – *The next meeting is scheduled for Wednesday, January 3, 2024, 4:00, in the church conference room.*

*Respectfully submitted,
Bob Lecheler*